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Access OverDrive

- 1. Go to the Divine Word College website (<u>https://www.dwci.edu/</u>)
- 2. Hover your cursor over Academics and click Matthew Jacoby Library
- 3. Under Library eCatalog, click <u>Start Search</u>. You are now on the library catalog site.
- 4. Under LINKS, click <u>AUDIOBOOKS AND EBOOKS</u>. You are now on the <u>OverDrive</u> <u>website</u>.

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Search for a Book on <u>OverDrive</u>

1. Go to OverDrive https://dwci.overdrive.com/



2. If already have a book in mind, click **Search** and type the title of the book. As you can see below, when you start typing the name of the book, a list of suggestions will pop up.

	Subjects Collections 🗸 Kindle Books	Q Search	00	Sign in
	Harry Potter			⊗ Q
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	Harry Potter and the Chamber of Secrets			TITLE
	Harry Potter and the Prisoner of Azkaban			TITLE



3.	The Advanced Search	option give	es you more	ways to search
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4. If do not have a book in mind, you can browse by Subjects or by Collections5. Browse Subjects

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Fiction							~
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1	Fantasy	11 Li	iterature	1	Science Fiction		
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Nonfict	ion						~
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4. Find an **eBook** or **audiobook** using the Search feature or browse Subjects or Collections (*See above section*)





5. Click on the **book cover** to learn more about the book (description, creators, details, and reviews) Or click **Borrow** if you know you want to read the book.

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OF PARIS	Description Creators Details Reviews
	"Fraught with danger, filled with mystery, and meticulously researched, The Lost Girls of
	Paris is a fascinating tale of the hidden women who helped to win the war." —Lisa Wingste, New York Times bestselling author of Before We Were Yours
	Paris is a fascinating tale of the hidden women who helped to win the war." —Lisa Wingate, New York Times bestselling author of Before We Were Yours



7

6. Click Borrow if you decide you want to read the book

PAM JENOFF PAM JENOFF THE LOST GIRLS OF PARIS	The Lost Girls of Paris ନ AUDIOBOOK Borrow for 21 days	×
	BORROW	
	CANCEL	

7. Choose how you would like listen (for audiobook) or read (for eBook) the book



7. If you want to **Download** the audiobook, you will need to download the **OverDrive** application on your computer (*See section below*)

8. Your loans (the books you have checked out) will expire automatically in 21 days. You can manually return the book earlier if you finish it before the 21 days is up (*See My account section*)



Recommend a Book to Purchase

- 1. Log into your account
- 2. Search for book by title (the example uses the book Animal Farm)



4. Enter your email address and then click recommend again



RECOMMEND THIS TITLE FOR PURCHASE



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If we buy this title, you'll be placed on the wait list and emailed when your hold is available.

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RECOMMEND

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1. Click on My account

2. Account options are listed on the left-hand side



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- 4. Click **Holds** to see what books you have on hold (the limit is 3).

5. Click **Wish List** to see what books you have added to your wish list (the limit is 5000)

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6. Click Rated Titles to see what books you have rated





7. Click **Recommendations** to see what books you have recommended that the library purchase. Your librarians love recommendations!

Titles you recommended						
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You can recommend 99 more titles for purchase. See all account limits.						
You haven't recommended any titles for your library's digital collection.						
Learn how to recommend titles here.						

8. Click History to see the books that you have borrowed in the past

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	 You can remove titles from your history individually If you don't want to see your history, you can hide it from the Settings pay Learn more about the history feature. 	ge
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History		Sorted by date added to list 💊
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9. Click **Settings** to adjust your account settings. Turn history off, limit books to a certain content level, or change display options.

Settings	
GENERAL	
History Displaying your history from April 4, 2020. Learn More.	
CONTENT PREFERENCES	
Audience(s) Choose the types of content you'd like to see while browsing and searching the collection. All audiences Juvenile Young adult General adult Mature adult	
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- 1. Go to https://app.overdrive.com/
- 2. Click Get Started
- 3. Choose which application you would like to download

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4. Follow the directions for installation

Need Help?

Check out the detailed guides on OverDrive's website
<u>https://help.overdrive.com/en-us/categories/getting-started.htm</u>.

P Ask your librarians for help in-person, by email or by telephone.

Mr. Daniel Williams: dwilliams@dwci.edu or 563.876.3353 x207

Ms. Elizabeth Winter: ewinter@dwci.edu or 314.497.0623

