



Matthew Jacoby Library



OverDrive Guide

OverDrive is a platform that lets you borrow digital content (like eBooks and audiobooks) anytime, anywhere.

Use this guide to access free eBooks and audiobooks from the Matthew Jacoby Library using OverDrive.

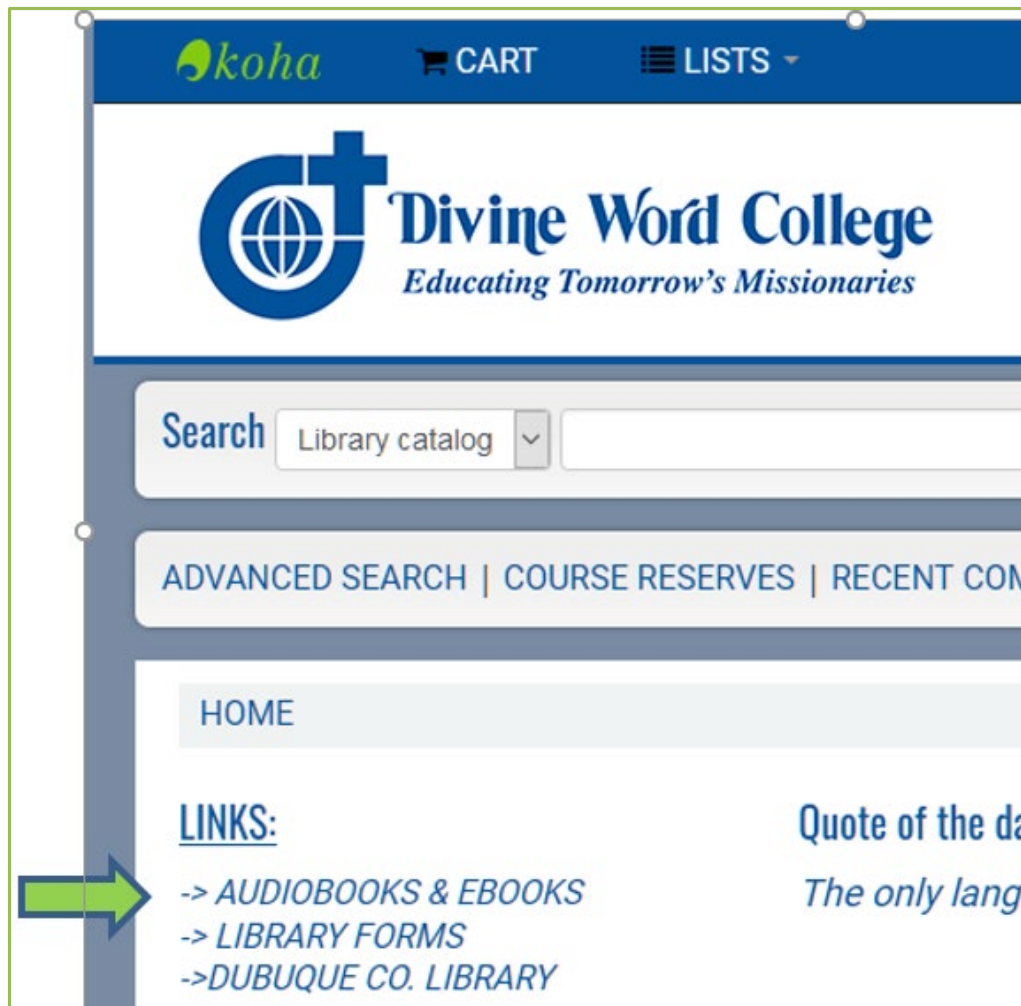
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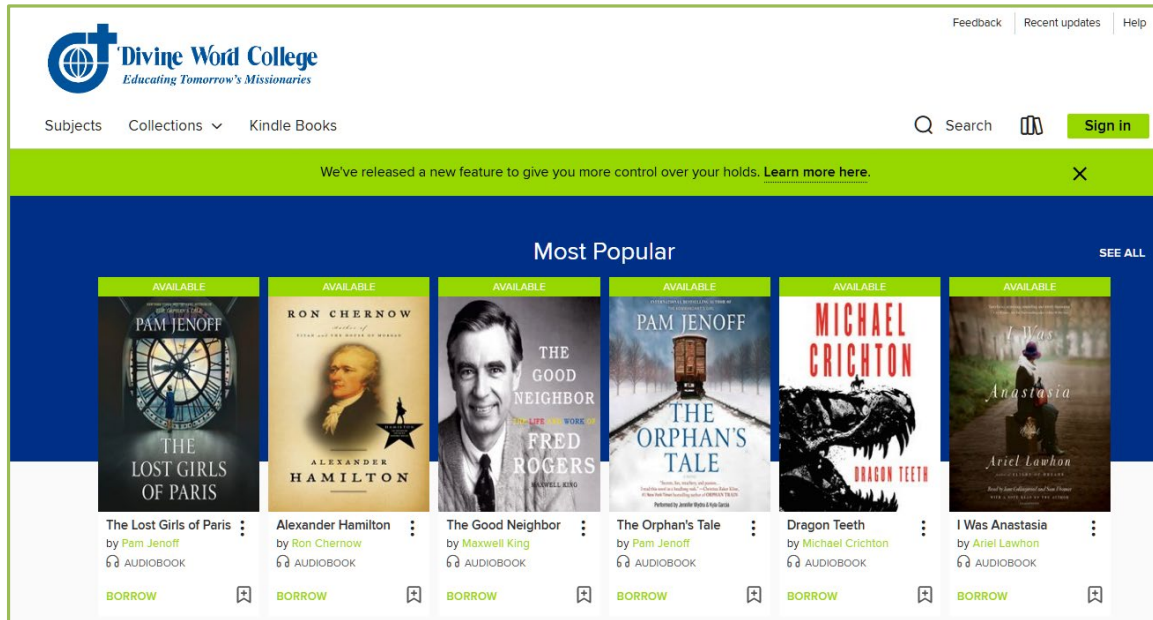
Access OverDrive

1. Go to the **Divine Word College** website (<https://www.dwci.edu/>)
2. Hover your cursor over **Academics** and click [Matthew Jacoby Library](#)
3. Under **Library eCatalog**, click [Start Search](#). You are now on the library catalog site.
4. Under **LINKS**, click [AUDIOBOOKS AND EBOOKS](#). You are now on the [OverDrive website](#).

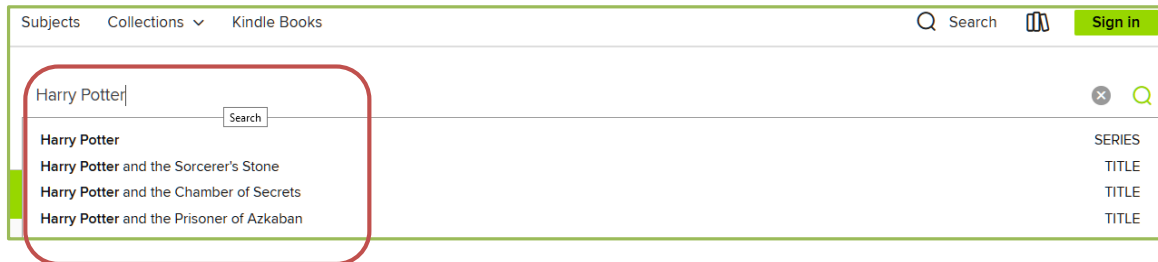


Search for a Book on [OverDrive](https://dwci.overdrive.com/)

1. Go to OverDrive <https://dwci.overdrive.com/>



2. If already have a book in mind, click **Search** and type the title of the book. As you can see below, when you start typing the name of the book, a list of suggestions will pop up.



3. The **Advanced Search** option gives you more ways to search

Advanced Search

Title <input type="text"/>	Date added <input type="text" value="All dates"/>
Author <input type="text"/>	Formats <input type="text" value="All formats"/>
Subjects <input type="text" value="All subjects"/>	Awards <input type="text" value="All awards"/>
Availability <input type="text" value="All titles"/>	Languages <input type="text" value="All languages"/>
Audience <input type="text" value="All audiences"/>	ISBN <input type="text"/>

Levels

Interest Levels <input type="text" value="All Interest Levels"/>	to	<input type="text" value="All Interest Levels"/>	to	ATOS Levels <input type="text" value="All ATOS Levels"/>	to	<input type="text" value="All ATOS Levels"/>
Lexile® Measures <input type="text" value="All Lexile® Measures"/>	to	<input type="text" value="All Lexile® Measures"/>	to	Text Difficulties <input type="text" value="All Text Difficulties"/>	to	<input type="text" value="All Text Difficulties"/>

[SEARCH](#)

4. If do not have a book in mind, you can browse by **Subjects** or by **Collections**

5. Browse **Subjects**

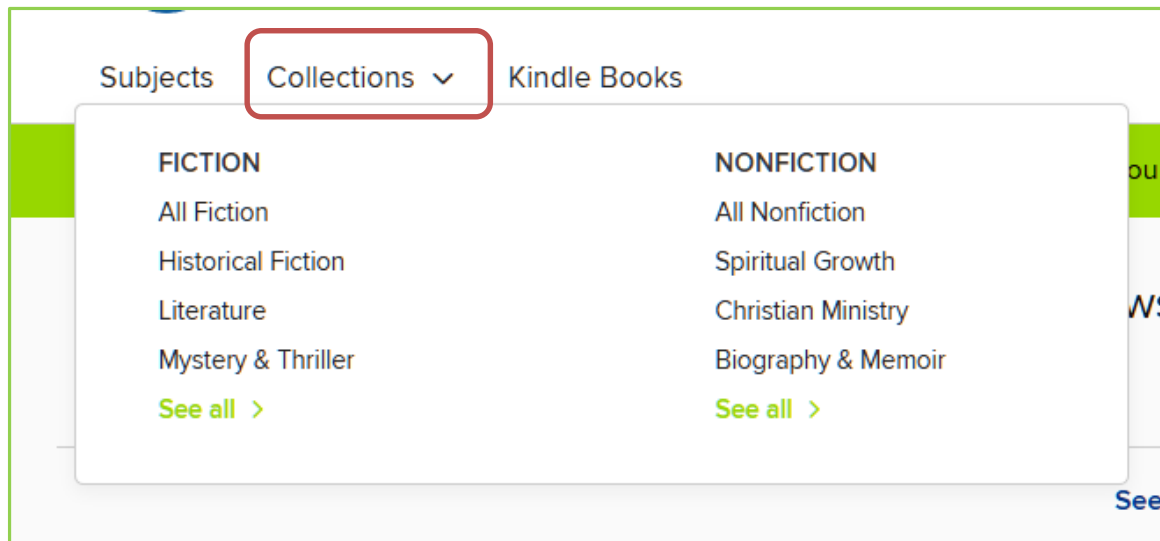
Browse subjects

ALL FORMATS EBOOKS AUDIOBOOKS

[See all 31 titles >](#)

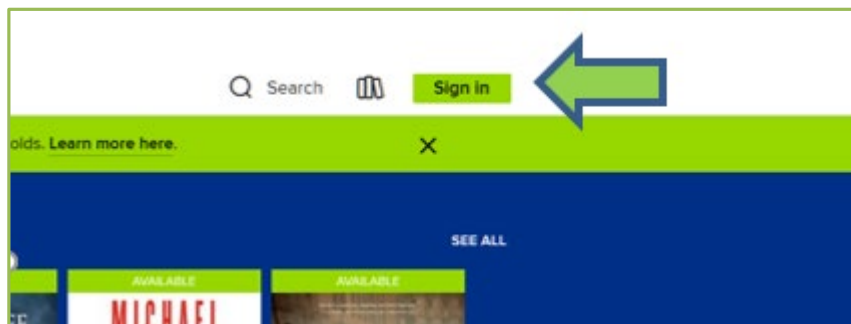
Fiction ▼			
6 Classic Literature	6 Historical Fiction	1 Mythology	1 Thriller
1 Drama	1 Horror	1 Poetry	
1 Fantasy	11 Literature	1 Science Fiction	
19 Fiction	4 Mystery	1 Science Fiction & Fantasy	
Nonfiction ▼			
3 Biography & Autobiography	2 History	1 Philosophy	9 Religion & Spirituality
4 Christian Nonfiction	12 Nonfiction	1 Politics	2 Self-Improvement
1 Essays	1 Performing Arts	1 Psychology	1 Travel

6. Browse Collections

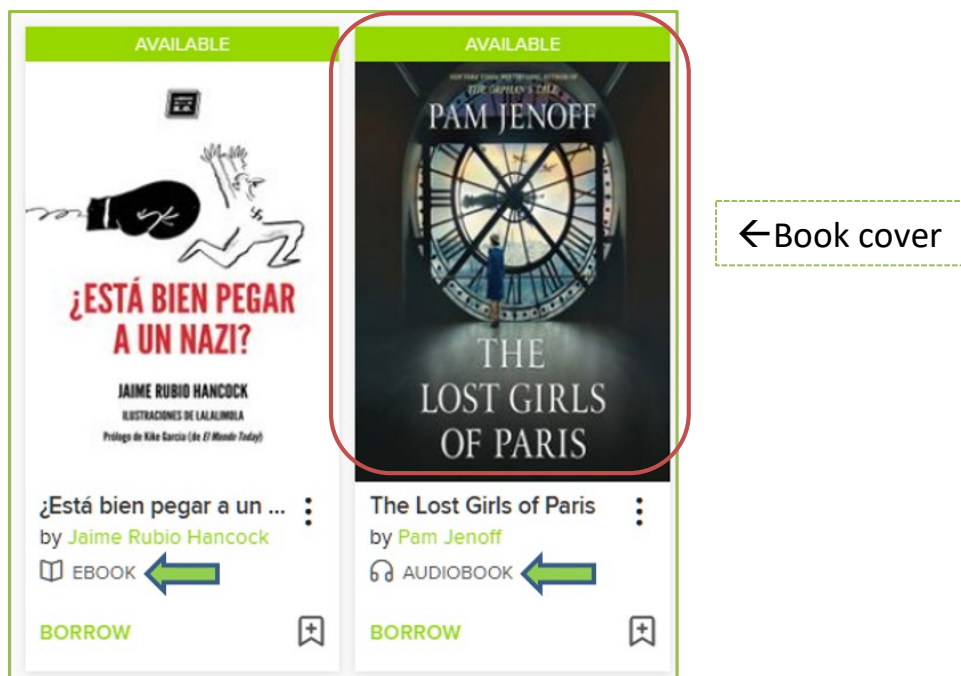


Borrow a Book on Overdrive

1. Go to <https://dwci.overdrive.com/>
2. Click Sign in



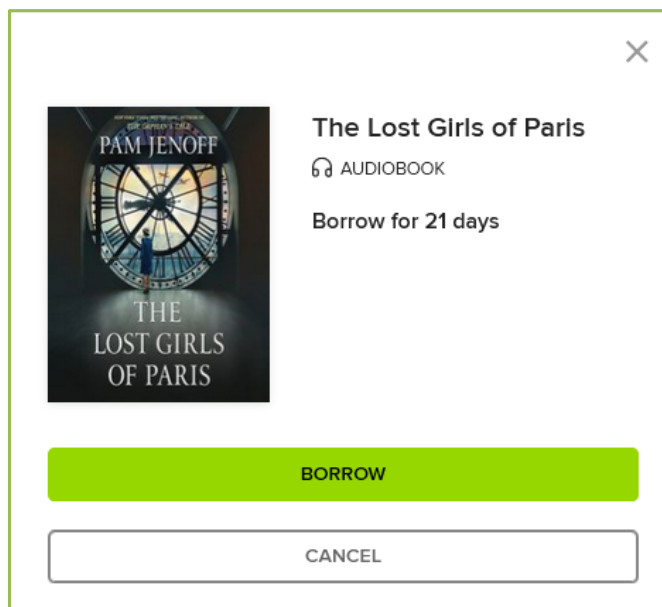
3. Enter your library card number and password
4. Find an **eBook** or **audiobook** using the Search feature or browse Subjects or Collections (*See above section*)



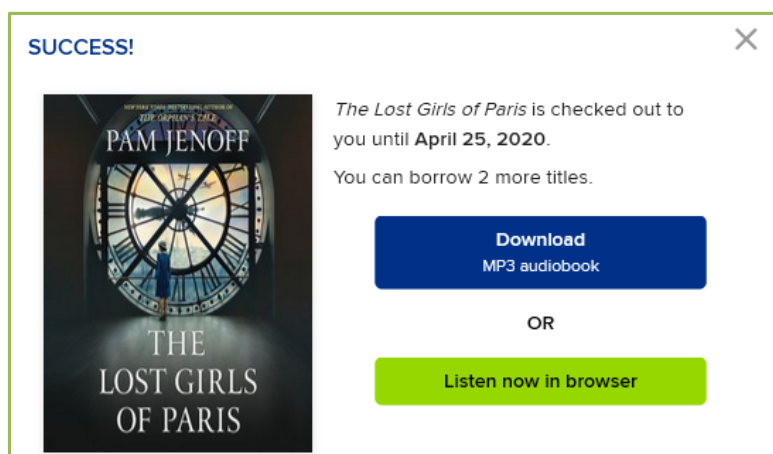
5. Click on the **book cover** to learn more about the book (description, creators, details, and reviews) Or click **Borrow** if you know you want to read the book.



6. Click **Borrow** if you decide you want to read the book



7. Choose how you would like listen (for audiobook) or read (for eBook) the book



7. If you want to **Download** the audiobook, you will need to download the **OverDrive** application on your computer (*See section below*)

8. Your loans (the books you have checked out) will expire automatically in 21 days. You can manually return the book earlier if you finish it before the 21 days is up (*See My account section*)

Recommend a Book to Purchase

1. Log into your account
2. Search for book by title (the example uses the book *Animal Farm*)

Animal Farm



Advanced >

3. Click Recommend

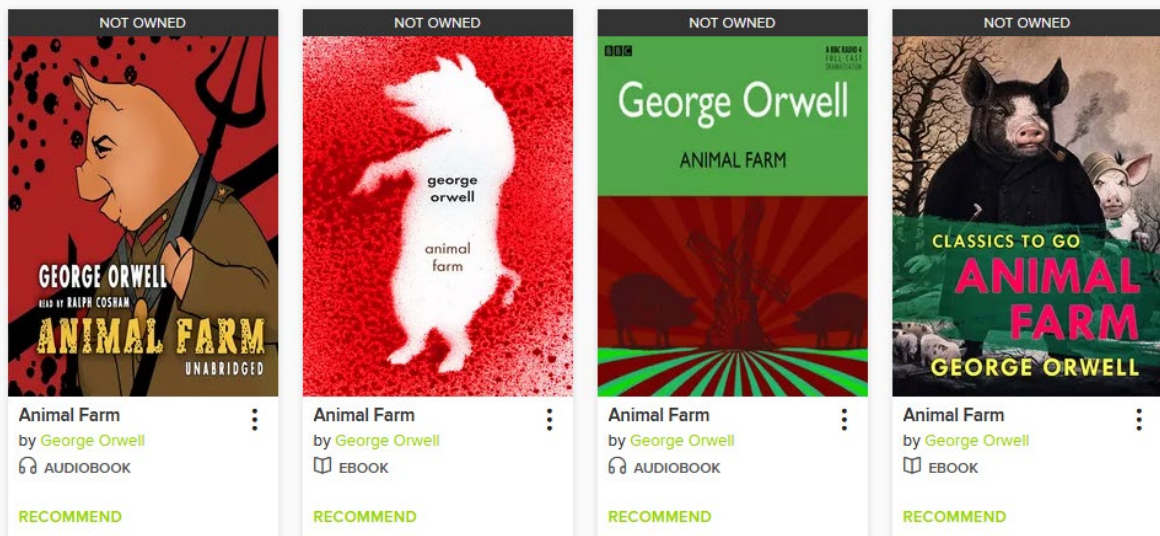
We couldn't find any matches for **Animal Farm**.

- Try checking your spelling, removing filters, or searching for a different term.
- If you still can't find what you're looking for, you can [add titles the library doesn't own](#) to your results and recommend them for purchase.

Didn't find what you're looking for?

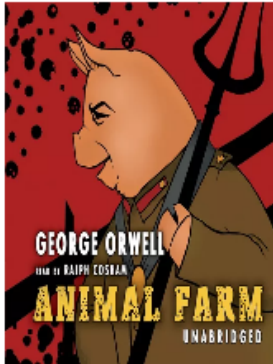
[SEE ALL](#)

We can add titles that aren't in the collection to your search results so you can recommend them to the library for purchase.



4. Enter your email address and then click recommend again

RECOMMEND THIS TITLE FOR PURCHASE



Animal Farm

George Orwell

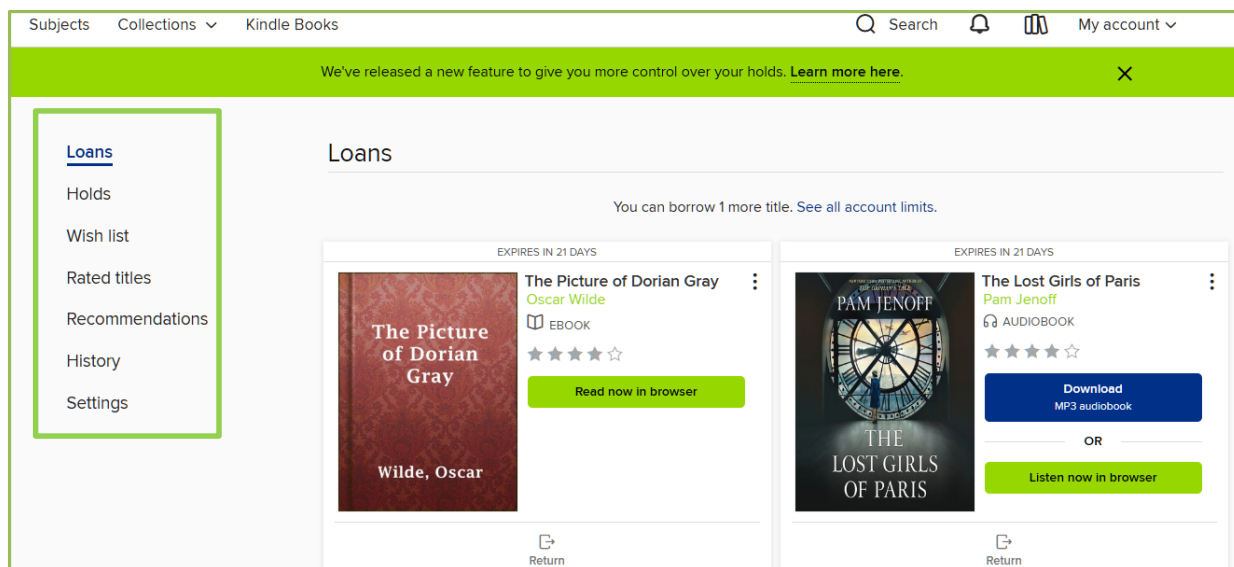
AUDIOBOOK

If we buy this title, you'll be placed on the wait list and emailed when your hold is available.

Please note that if you recommend this title, there's no guarantee that it will be purchased.

Use My Account Features

1. Click on **My account**
2. Account options are listed on the left-hand side



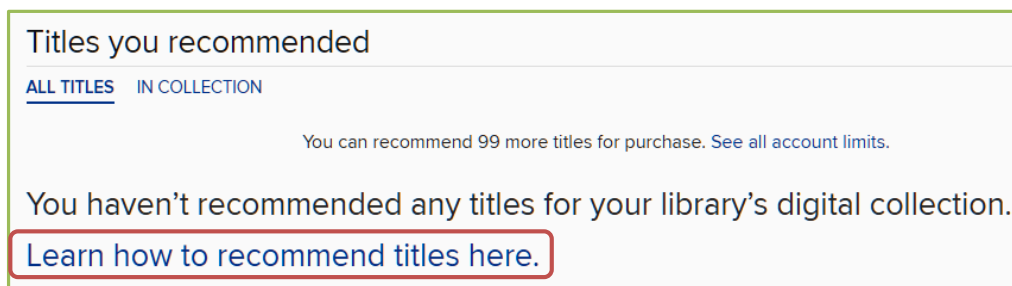
3. Click **Loans** to see what books you have checked out and when they will expire
4. Click **Holds** to see what books you have on hold (the limit is 3).
5. Click **Wish List** to see what books you have added to your wish list (the limit is 5000)



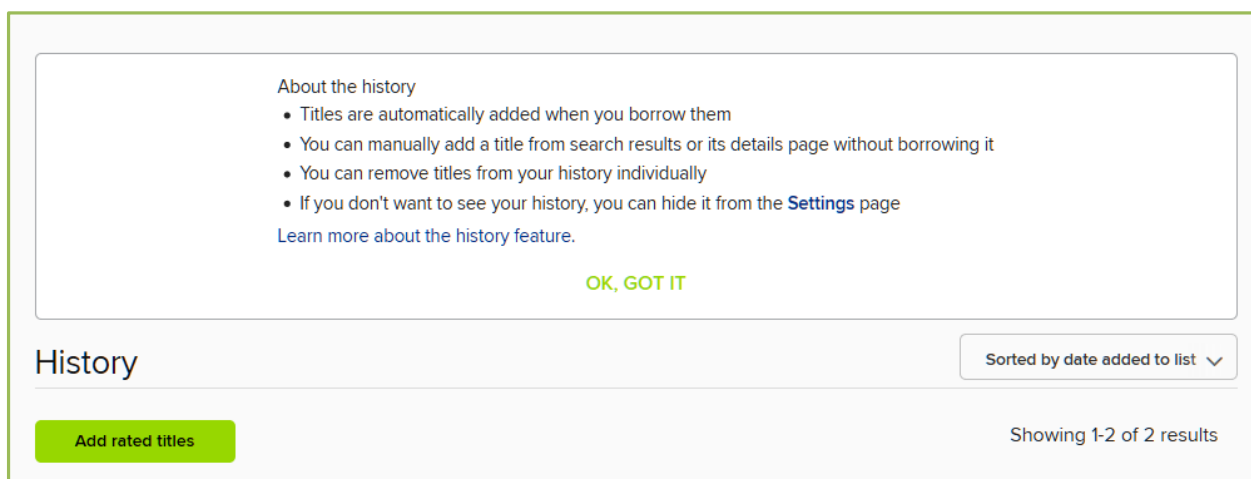
6. Click **Rated Titles** to see what books you have rated



7. Click **Recommendations** to see what books you have recommended that the library purchase. Your librarians love recommendations!



8. Click **History** to see the books that you have borrowed in the past



9. Click **Settings** to adjust your account settings. Turn history off, limit books to a certain content level, or change display options.

Settings

GENERAL

☒ **History**
Displaying your history from April 4, 2020. [Learn More.](#)

CONTENT PREFERENCES

Audience(s)
Choose the types of content you'd like to see while browsing and searching the collection.

All audiences

Juvenile

Young adult

General adult

Mature adult

☐ **Kindle preference**
Only show the Kindle Book option for borrowed ebooks

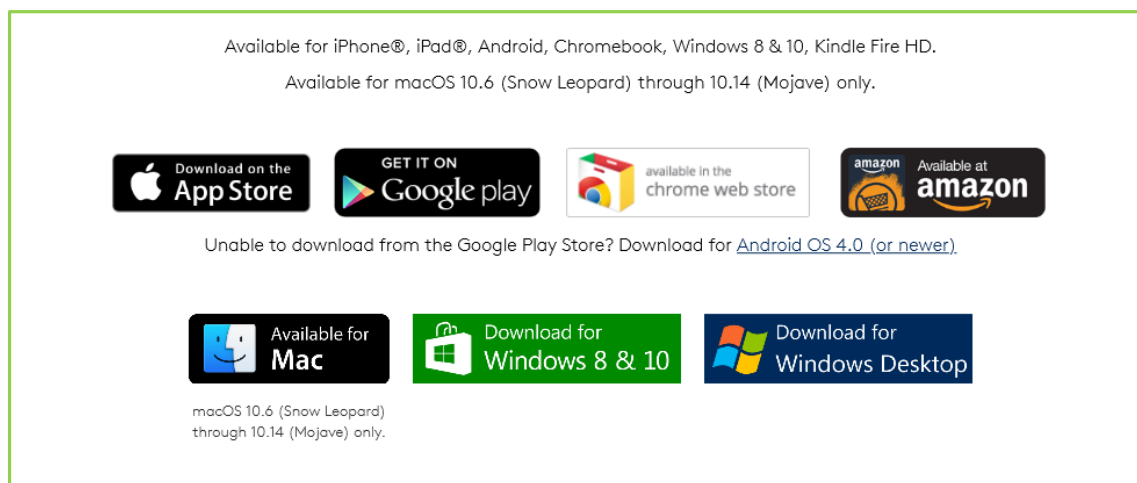
DISPLAY OPTIONS

☐ **High contrast**
Turn on high-contrast mode for this website.

☐ **Dyslexic font**
Turn on dyslexic font for this website.

Download the Overdrive App

1. Go to <https://app.overdrive.com/>
2. Click **Get Started**
3. Choose which application you would like to download



4. Follow the directions for installation

Need Help?

☞ Check out the detailed guides on OverDrive's website
<https://help.overdrive.com/en-us/categories/getting-started.htm>.

☞ Ask your librarians for help in-person, by email or by telephone.

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