

# **OverDrive** is a platform that lets you borrow digital content (like eBooks and audiobooks) anytime, anywhere.

Use this guide to access free eBooks and audiobooks from the Matthew Jacoby Library using OverDrive.

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## Access OverDrive

- 1. Go to the Divine Word College website (<u>https://www.dwci.edu/</u>)
- 2. Hover your cursor over Academics and click Matthew Jacoby Library
- 3. Under Library eCatalog, click <u>Start Search</u>. You are now on the library catalog site.
- 4. Under LINKS, click <u>AUDIOBOOKS AND EBOOKS</u>. You are now on the <u>OverDrive</u> <u>website</u>.

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## Search for a Book on <u>OverDrive</u>

1. Go to OverDrive https://dwci.overdrive.com/



2. If already have a book in mind, click **Search** and type the title of the book. As you can see below, when you start typing the name of the book, a list of suggestions will pop up.

Subjects Collections 🗸 Kin	dle Books	Q Search	Sig	n in
Harry Potter			⊗	Q
Harry Potter	.n		SEF	RIES
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Harry Potter and the Chamber of	Secrets		т	ITLE
Harry Potter and the Prisoner of A	zkaban		Т	ITLE
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3.	The Advanced Search	option giv	es you more	ways to search
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			A	dvance	ed Search				
Title					Date added				
					All dates				~
Author					Formats				
					All formats				~
Subjects					Awards				
All subjects				~	All awards				~
Availability					Languages				
All titles				~	All languages				~
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4. If do not have a book in mind, you can browse by Subjects or by Collections5. Browse Subjects

	Browse subjects							
			ALL FORMATS EBOO	oks A	UDIOBOOKS			
			See all 31	1 titles >				
Fiction							~	
6	Classic Literature	6 H	listorical Fiction	1	Mythology	1 Thriller		
1	Drama	1 H	Horror	1	Poetry			
1	Fantasy	11 Li	iterature	1	Science Fiction			
19	Fiction	4 M	Aystery	1	Science Fiction & Fantasy			
Nonfict	ion						~	
3	Biography & Autobiography	2 H	listory	1	Philosophy	9 Religion & Spirituality		
4	Christian Nonfiction	12 N	Vonfiction	1	Politics	2 Self-Improvement		
1	Essays	1 P	Performing Arts	1	Psychology	1 Travel		



### 6. Browse Collections



# Borrow a Book on Overdrive

- 1. Go to https://dwci.overdrive.com/
- 2. Click Sign in

	Q Search 🖽 Sign in	
olds. Learn more here.	×	
NIPHAE		

3. Enter your library card number and password

4. Find an **eBook** or **audiobook** using the Search feature or browse Subjects or Collections (*See above section*)





5. Click on the **book cover** to learn more about the book (description, creators, details, and reviews) Or click **Borrow** if you know you want to read the book.

PAM JENOFF PAM JENOFF THE CONTENT OF THE LOST GIRLS	The Lost Girls of Paris         A Novel         by Pam Jenoff         Elizabeth Knowelden         AUDIOBOOK         ★★★★☆         □ 1 of 1 copy available         BORROW         LISTEN TO A SAMPLE         I add to WISH LIST ① Add to HISTORY
OF PARIS	Description Creators Details Reviews A New York Times Bestseller "Fraught with danger, filled with mystery, and meticulously researched, The Lost Girls of
	Paris is a fascinating tale of the hidden women who helped to win the war." —Lisa Wingate, New York Times bestselling author of Before We Were Yours



7

6. Click Borrow if you decide you want to read the book

PAM JENOFF PAM JENOFF THE LOST GIRLS OF PARIS	The Lost Girls of Paris ନ AUDIOBOOK Borrow for 21 days	×
	BORROW	
	CANCEL	

7. Choose how you would like listen (for audiobook) or read (for eBook) the book



7. If you want to **Download** the audiobook, you will need to download the **OverDrive** application on your computer (*See section below*)

8. Your loans (the books you have checked out) will expire automatically in 21 days. You can manually return the book earlier if you finish it before the 21 days is up (*See My account section*)



### Recommend a Book to Purchase

- 1. Log into your account
- 2. Search for book by title (the example uses the book Animal Farm)



4. Enter your email address and then click recommend again



#### RECOMMEND THIS TITLE FOR PURCHASE



Animal Farm George Orwell

If we buy this title, you'll be placed on the wait list and emailed when your hold is available.

#### Email address

Confirm email address

Please note that if you recommend this title, there's no guarantee that it will be purchased.

RECOMMEND

CANCEL

# Use My Account Features

### 1. Click on My account

2. Account options are listed on the left-hand side



Subjects Collections ~	Kindle Books		Q Search	
	We've released a new featur	e to give you more control over your h	olds. Learn more here.	×
Loans Holds	Loans			
Wish list	E	You can borrow 1 more	e title. See all account limits.	EXPIRES IN 21 DAYS
Rated titles Recommendations History Settings	The Picture of Dorian Gray Wilde, Oscar	The Picture of Dorian Gray Oscar Wilde □ EBOOK ★★★★☆ Read now in browser		The Lost Girls of Paris Pam Jenoff G AUDIOBOOK ★★★★☆ Download MP3 audiobook OR Listen now in browser
		C+ Return		C→ Return

- 3. Click Loans to see what books you have checked out and when they will expire
- 4. Click **Holds** to see what books you have on hold (the limit is 3).

5. Click **Wish List** to see what books you have added to your wish list (the limit is 5000)

	The Lost Girls of P A Novel by Pam Jenoff Elizabeth Knowelden Ω AUDIOBOOK ★★★★☆
THE	BORROW
LOST GIRLS	Add book to wish list
OF PARIS	Description Creators D
	A New York Times Bestseller

6. Click Rated Titles to see what books you have rated





7. Click **Recommendations** to see what books you have recommended that the library purchase. Your librarians love recommendations!

Titles you recommended
ALL TITLES IN COLLECTION
You can recommend 99 more titles for purchase. See all account limits.
You haven't recommended any titles for your library's digital collection.
Learn how to recommend titles here.

### 8. Click History to see the books that you have borrowed in the past

	About the history <ul> <li>Titles are automatically added when you borrow them</li> <li>You can manually add a title from search results or its details page without</li> </ul>	ut borrowing it
	<ul> <li>You can remove titles from your history individually</li> <li>If you don't want to see your history, you can hide it from the Settings pay Learn more about the history feature.</li> </ul>	ge
	OK, GOT IT	
History		Sorted by date added to list 💊
Add rated titles		Showing 1-2 of 2 results



9. Click **Settings** to adjust your account settings. Turn history off, limit books to a certain content level, or change display options.

Settings	
GENERAL	
History Displaying your history from April 4, 2020. Learn More.	
CONTENT PREFERENCES	
Audience(s)         Choose the types of content you'd like to see while browsing and searching the collection.         All audiences         Juvenile       Young adult         General adult       Mature adult	
Only show the Kindle Book option for borrowed ebooks	
DISPLAY OPTIONS	
High contrast Turn on high-contrast mode for this website.	
Dyslexic font Turn on dyslexic font for this website.	



# Download the Overdrive App

- 1. Go to <a href="https://app.overdrive.com/">https://app.overdrive.com/</a>
- 2. Click Get Started
- 3. Choose which application you would like to download

Available for iPhone®, iPad®, Android, Chromebook, Windows 8 & 10, Kindle Fire HD. Available for macOS 10.6 (Snow Leopard) through 10.14 (Mojave) only.	
App Store Google play	
Unable to download from the Google Play Store? Download for <u>Android OS 4.0 (or newer)</u>	
Available for Mac Download for Windows 8 & 10 Windows Desktop	
macOS 10.6 (Snow Leopard) through 10.14 (Mojave) only.	

### 4. Follow the directions for installation

### Need Help?

Check out the detailed guides on OverDrive's website
<u>https://help.overdrive.com/en-us/categories/getting-started.htm</u>.

P Ask your librarians for help in-person, by email or by telephone.

Mr. Daniel Williams: dwilliams@dwci.edu or 563.876.3353 x207

Ms. Elizabeth Winter: ewinter@dwci.edu or 314.497.0623

