

## **APPLICATION FOR A DEGREE**

Declaration of Intent to be Granted a Final Degree

Rev. 6/10/14 This form must be filed with the Registrar <u>before</u> the end of the fall semester in order to be able to graduate in the following May.

I, the undersigned, hereby make this formal application for a degree as indicated below to be conferred on \_\_\_\_\_\_.(date)

Degree to be awarded: Bachelor of Arts / Associate of Arts (Circle One)

	Check One
Bachelor of Arts	
Associate of Arts	
	Check One
Intercultural Studies	
Philosophy	
Theology & Religious Studies	
Interdisciplinary Studies (AA Only)	
If you had a second major, indicate name here:	

## For the Bachelor's degree:

At the end of next semester, I will have completed all the general education, minor, and major course requirements, and will have met the 125 hours, the 2.0 major and cumulative grade point average, and the 30 hour residency, and the six-hour residency in the major necessary for graduation. I do not need any requirements waived or changed.

## For the Associate degree:

At the end of this semester, I will have completed the general education, course requirements in the major and will have met the 60 hours, the 2.0 associate and cumulative grade point average and the two semester residency necessary for graduation. I do not need any requirements waived or changed.

NAME (as it should	d appear on the diploma)		
(Please print)			
		First Middle Last	
DATE:	SIGNATURE		

I understand my diploma and all transcripts will be withheld until all indebtedness to Divine Word College has been satisfied. I understand that the \$40.00 diploma fee will be charged to my student account in the Business Office. I understand that I need to turn in all materials checked out from the library. I understand that I need to go to the Business Office to be measured for the cap and gown. I also understand that the individuals listed below will be contacted the week of commencement for a final check.

## Please go to each of these offices to obtain the appropriate signatures.

<b>Business Office:</b>		Main Office:	
Account Paid-	Signature	Cap and Gown Measured-	Signature
Not Paid-			
Cleared-			
Not Cleared-			
Library:		Financial Aid:	
	Signature		Signature
Dean of Students:		Academic Dean:	
	Signature		Signature

After completion of all needed signatures ~ file this form with the Registrar one semester before expected graduation.